

POSTER PRIZES AT ANNUAL MEETINGS

- 1) Two to three months before the Annual Meeting, the ISE Office writes to the Division Chairs and responsible Symposium Organizers, asking them to communicate for which symposia Poster Prizes will be awarded.
- 2) No later than six weeks before the Annual Meeting, the Division chairs or the responsible Symposium Organizers inform the ISE Office.
- 3) Three weeks before the Annual Meeting the ISE Office writes to the corresponding authors of the posters asking them to upload and register for the poster prizes – if they wish to participate in the Poster Prize competition.
- 4) One to two days before the meeting, the ISE Office forwards to the responsible Symposium Organizers a list with the poster Ids of the interested candidates for poster prizes.
- 5) On Monday-Wednesday, the Division Chairs and responsible Symposium organizers (or committees appointed by them) examine the posters and decide the winners. Then, communicate the results to the ISE Office (ISE desk at the meeting) who informs the winners by e-mail.
- 6) The award winners are contacted by the ISE Desk to receive a free ticket for the banquet (charged to the Division funds).
- 7) On Thursday evening, the Poster Prizes are presented during the banquet where the winners receive a certificate and the prize money (cash).